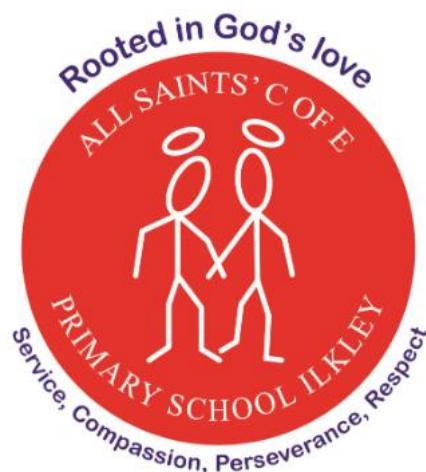


All Saints' C of E Primary School, Ilkley



Vision

Rooted in God's love, we serve our community with compassion, perseverance and respect.

Values

Service, Compassion, Perseverance, Respect

Remote Learning Policy

Statement of intent

At All Saints' CE Primary School, Ilkley, we understand the need to continually deliver high-quality education, including during periods of remote education – whether for an individual pupil or for many. We recognise the importance of maintaining high expectations in all areas of school life and ensuring all pupils have access to the learning resources and support they need to succeed.

Through the implementation of this policy, we aim to address the key concerns associated with online lessons, such as: systems and technology, safeguarding, conduct, and accessibility.

This policy aims to:

- Minimise the disruption to pupils' education and delivery of the curriculum.
- Ensure provision is in place so that all pupils have access to high-quality lesson content and resources.
- Protect pupils from the risks associated with using an online lesson platform through the internet.
- Ensure staff, parent and pupil data remains secure and is not lost or misused.
- Ensure robust safeguarding measures are in place during remote learning.
- Ensure all pupils have the provisions required to complete their work to the best of their ability to remain happy, healthy and supported during periods of remote learning.

Legal framework

This policy has due regard to all relevant legislation and guidance.

[Providing remote education: guidance for schools - GOV.UK](#)

Related Policies

- Safeguarding and Child Protection Policy
- Online Safety Policy
- Acceptable Use Policy
- Data Protection Policy
- Attendance Policy

Roles and responsibilities

| | |
|----------------|---|
| Governing body | Evaluating the effectiveness of the school's remote learning arrangements. Reviewing the effectiveness of this policy in conjunction with the headteacher. |
| Head Teacher | Ensuring that staff, parents and students adhere to the relevant policies at all times and review the effectiveness of the remote learning policy. Ensuring that there are arrangements in place for identifying, evaluating, and managing the risks associated with remote learning. Ensuring that pupils have access to remote education as soon as reasonably practicable, where appropriate. |
| SLT | The Senior Leadership Team will review the effectiveness of remote learning sharing any up-to-date procedures and plans in place with parents, carers and pupils in order to provide ongoing clarity and transparency about what to expect from remote education if it is required. |
| DSL | Attending and arranging, where necessary, any safeguarding meetings regarding remote education. Liaising with the IT support to ensure that all technology used for remote education is suitable for its purpose and will protect pupils online. Identifying vulnerable pupils who may be at risk if they take part in remote education. Ensuring that child protection plans are enforced if vulnerable pupils take part in remote education. Identifying the level of support or intervention required while pupils take part in remote education and ensuring appropriate measures are in place. Assisting teachers with all remote education lesson planning to ensure the correct safeguarding measures are in place. |
| SENDCo | Liaising with the IT Support to ensure that the technology used for remote education is accessible to all pupils and that reasonable adjustments are made where required. Ensuring that pupils with EHC plans continue to have their needs met during periods of remote education, and liaising with the headteacher and other organisations to make any alternate arrangements for pupils with EHC plans. Identifying the level of support or intervention that is required while pupils with SEND receive remote education. |
| Teachers | Provide a mix of live, recorded, and independent learning activities aligned with the normal timetable. Give regular feedback through Microsoft Teams. Monitor pupil engagement and contact parents if pupils are not engaging. Ensure learning is inclusive and accessible for all, including pupils with SEND. |
| Parents | Support their child's routine and encourage participation. Ensure access to devices and inform the school if there are difficulties. Communicate with teachers through appropriate channels |
| Children | Log in each school day and complete assigned learning. Submit work through the agreed platform or paper pack. Follow online safety rules and behave respectfully during online sessions. |

Attendance and absence

The school understands that daily on-site attendance is essential for pupils to get the most out of their school experience, including for their attainment, wellbeing, and wider life chances. The school will only consider remote education as a last resort.

Circumstances where remote education will be considered will fit into the following two categories:

- School closures or restrictions on attendance, where school access for pupils is restricted
- Individual cases where a pupil is unable to attend school but is able to learn.

The school will ensure that it has a plan in place outlining remote education procedures for teachers, parents and pupils. The DfE's [emergency planning guidance](#) will be consulted in the event of school closures or attendance restrictions.

Pupils who are unwell are not expected to be present for remote learning until they are well enough to do so. Parents will inform the school if their child is unwell.

Provision of Learning

Work provided during periods of remote education will be high quality, meaningful, ambitious, and cover an appropriate range of subjects to enable pupils to keep on track with their education.

Provision will be ready for pupils to access as soon as reasonably practicable, though in proportion to the length of absence and expected disruption to education.

Remote education will be provided for **three** hours a day on average across the cohort for KS1, with less for younger children, and **four** hours for KS2.

All the learning materials are provided on an interactive system. Children are expected to log in after the initial morning zoom and to upload their work. Children will access learning materials via shared online documents in Teams. Each folder is specifically labelled per year group with a folder allocated to each day's content.

All work should be completed by the end of the school day. If a child has struggled to do this for any reason, parents are requested to contact the class teacher for support. Class teachers will aim to provide a manageable and achievable workload. Each family's circumstances are different and challenging in their own way and we understand this.

Feedback

Teachers will use a variety of methods to gather information about how well a child's learning has progressed. Not all work will be 'marked' with a pen but will be read and digested to inform the next learning steps.

Should you have any technical difficulties, please contact the school office.

Communication

The school will ensure adequate channels of communication are arranged in the event of an emergency. The school will communicate with parents via **email** and the **school website** about remote learning arrangements as soon as possible.

Remote education during a suspension or permanent exclusion

In situations where a pupil is suspended or permanently excluded, the school will take steps to ensure that work is set and marked for pupils during the first five school days in accordance with the guidance outlined in the DfE's [Suspension and permanent exclusion](#) document.

Remote education will not be used as a justification for sending pupils home due to their misbehaviour. Any time a pupil is sent home due to disciplinary reasons, this will be considered as a suspension and will be done in line with the law on disciplinary suspensions. This guidance will continue to be followed even if a pupil has been asked to log on or access online education while suspended. After a period of off-site direction or suspension, the pupil will be expected to attend full-time

Safeguarding and Online Safety

- All online communication will occur through school-approved channels.
- Staff and pupils must follow the school's **Safeguarding Policy** and **Acceptable Use Policy**.
- Any safeguarding concerns must be reported immediately to the Designated Safeguarding Lead (DSL).