

**PTA EGM****7.30pm Wednesday 13th July 2022, Bar T'at LS29 9DZ**

	<b>Committee members:</b>	<b>Other parents &amp; teachers:</b>
<b>Present:</b>	Russell Tew (RT) (Secretary) El Sedlak (ES) (Treasurer)	Steph Clarke (SC) Francesca Brett (FB) Laura Quinlan (LQ) Simon Coppack (SC)
<b>Apologies:</b>		

<b>Item</b>	<b>Detail</b>	<b>Action</b>
<b>1</b>	<b>Quorum, Apologies for Absence</b>	
	<ul style="list-style-type: none"> <li>RT declared the meeting quorate</li> </ul>	
<b>2</b>	<b>Election of Officers and Trustees of the Committee with effect from the end of the meeting</b>	
	<p><b>It was confirmed that the following people were stepping down from the role of Trustee:</b></p> <ul style="list-style-type: none"> <li>Charlotte Haigh (Chair) on the grounds that her member of the Association will cease prior to the end of the 12-month term. This is in accordance with the adopted constitution.</li> <li>Eleanor Sedlak (Treasurer) will step down as Treasurer after 3 years in the role</li> <li>RT confirmed the receipt of the necessary paperwork for the following committee nominations <ul style="list-style-type: none"> <li>Chair – Francesca Brett proposed for election</li> <li>Treasurer – Steph Clarke proposed for election</li> </ul> </li> <li>There were no further nominations to the committee.</li> <li>RT asked the members whether there were any objections to the nominations. None were given and the following were voted in by members present at the meeting:</li> </ul>	

	<table border="1" data-bbox="190 209 1556 411"> <thead> <tr> <th data-bbox="190 209 495 248">Name</th> <th data-bbox="495 209 925 248">Position</th> <th data-bbox="925 209 1234 248">Proposer</th> <th data-bbox="1234 209 1556 248">Second</th> </tr> </thead> <tbody> <tr> <td data-bbox="190 248 495 288">Francesca Brett</td> <td data-bbox="495 248 925 288">Chair</td> <td data-bbox="925 248 1234 288">Russell Tew</td> <td data-bbox="1234 248 1556 288">Simon Coppack</td> </tr> <tr> <td data-bbox="190 288 495 328">Steph Clarke</td> <td data-bbox="495 288 925 328">Treasurer</td> <td data-bbox="925 288 1234 328">Chris Clarke</td> <td data-bbox="1234 288 1556 328">Eleanor Sedlak</td> </tr> <tr> <td data-bbox="190 328 495 368">&lt;vacant&gt;</td> <td data-bbox="495 328 925 368">Communications Officer</td> <td data-bbox="925 328 1234 368"></td> <td data-bbox="1234 328 1556 368"></td> </tr> <tr> <td data-bbox="190 368 495 411">&lt;vacant&gt;</td> <td data-bbox="495 368 925 411">Ordinary Committee Member</td> <td data-bbox="925 368 1234 411"></td> <td data-bbox="1234 368 1556 411"></td> </tr> </tbody> </table> <ul data-bbox="190 459 846 571" style="list-style-type: none"> <li>• ES – to notify the Charity Commission records.</li> <li>• ES – to amend the Bank Mandate</li> </ul>	Name	Position	Proposer	Second	Francesca Brett	Chair	Russell Tew	Simon Coppack	Steph Clarke	Treasurer	Chris Clarke	Eleanor Sedlak	<vacant>	Communications Officer			<vacant>	Ordinary Committee Member			
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<b>8</b>	<b>Any Other Business</b>																					
	<ul data-bbox="190 662 1989 1013" style="list-style-type: none"> <li>• LQ asked for an outline of Summer Fair activities/responsibilities for the Teachers and Yr6</li> <li>• LQ communicated a list of items the school wanted funds for. The Committee questioned whether these requests were covered by previous requests. LQ to reconfirm with MrsR and refer back to the Committee (to be followed up in the next Ordinary PTA meeting)</li> <li>• ES presented a letter from School (Mrs Brown) asking for funds (£3,000 or any donation) to buy books to support the schools “Reading For Pleasure”. The Committee were supportive.</li> <li>• LQ communicated that the school were ready to resume some of the more traditional PTA led activities e.g. Slumber Party, School Disco, Christmas Fair. The Committee agreed to set out a forward calendar for circulation in September.</li> <li>• LQ explained that School were now planning the redevelopment of the Front Garden and would willingly accept parent input with regards its design.</li> </ul>																					

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 Francesca Brett, Chair