



## **All Saints' Church of England (Voluntary Controlled) Primary School**

### **Admission Arrangements**

#### **Ethos of the School**

All Saints' is a Voluntary Controlled C of E Primary School and is designated as one having a religious character and whose ethos is derived from a Church of England Foundation. Recognising its historic foundation, the school will preserve and develop its religious character in accordance with the principles of the Church and in partnership with the Church at parish and diocesan level. The school aims to serve its community by providing education of the highest quality within the context of Christian belief and practice. It encourages an understanding of the meaning and significance of faith, and promotes Christian values through the experience it offers all its pupils.

#### **Entitlement**

Although parents have the right to delay their child's entry into school until the term of their 5<sup>th</sup> birthday, it is the normal policy of All Saints' to admit all children into school full-time in the September of the academic year in which they reach the age of 5 years. Admission dates are staggered over 2 weeks to aid transition arrangements.

#### **Guidance for parents, carers on admission to reception for summer born children**

##### **Background**

All children can start school in the September following their fourth birthday. However, you can request for your child to be admitted to the school later in the same school year. You can also request that your child attends part-time until they reach statutory school age which is the beginning of the term following their fifth birthday. For summer-born children, if you wait until the following September for your child to start school, you would have to apply for a place in year one rather than reception, unless you have already applied to offset your child's admission. If you do not apply to offset entry in advance you will need to provide evidence with your Yr1 application that it is in your child's best interests to start in Reception, a year later than their chronological year group. You must apply for a reception place by the 15<sup>th</sup> January deadline, no matter when your child will start reception during the school year. Once your child has been offered a place, the school must hold the place for your child during the same school year and not offer it to another child.

Please visit the Bradford City Council website [www.bradford.gov.uk/admissions](http://www.bradford.gov.uk/admissions) for further information regarding the process and how to apply.

##### **Special Educational Needs**

Children with an Education and Health Care Plan (EHCP) where the school is named in the EHCP will be allocated a place in accordance with S.324 of the Education Act 1996.

##### **Admission Arrangements**

Applications can be made from November using the local authority's on-line system or the common application form. The form can be obtained from the school, the local authority or pre-school setting, if you are unable to apply online. The application must be made by the closing date in January.

Parents applying on faith grounds (see notes for details) must fill in a Supplementary Information Form (SIF) which must be returned to the School Office by the January deadline. Places will be offered by the local authority on National Offer Day in April.

A separate co-ordinated scheme for in-year applications is dealt with by the local authority.

## Waiting list

Where a child is refused an offer of a place in the school, the parents may request that the child's name be placed on the school's waiting list with the local authority. The waiting list will be maintained for the remainder of the academic year for which the application was made. Waiting lists will be maintained in order of the oversubscription priorities.

### Criteria for admission (in order of priority)

Each school has a published admission number (PAN) which indicates the maximum number of children that would normally be admitted to each year group during a school year. The PAN for Early Years Foundation Stage at All Saints' Primary School is 60.

Where the number of preferences for the school exceeds the number of places available, priority will be given to children in the following categories:

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
2. Siblings of children resident at the same address who are at present on roll at the school and who will still be attending the school at the time of admission.
3. Up to 50% of the remaining places will be allocated to the children of parents who are practising members of the Church of England or other Christian denominations for whom All Saints' C of E Primary School Ilkley is the nearest Church of England school to the home address in the following priority order. (refer to notes below for additional information)
  - a) Weekly Worship
  - b) Fortnightly Worship
  - c) Monthly Worship
4. Remaining places will be allocated to other applicants.

#### TIE BREAKER:

When demand exceeds places for any one of the above criteria, the shortest distance between home and school, measured by a straight line, from the main entrance of the home to the main entrance of the school building using the LA's electronic mapping service, will be used to decide who is given a place. Where the offer of places to applicants with equi-distant addresses would lead to oversubscription, the decision of who will be offered the place will be made by random selection by the LA.

#### NOTES

1. A 'looked after child' is a child who is in the care of the local authority, or being provided with accommodation by a local authority in the exercise of their social services functions (as defined in the Children Act 1989).
2. The terms "siblings" refers to children who live with the same family at the same address. Children living with the same family e.g. foster children and step-siblings and brothers are also included.
3. **Application for a place under criterion 3:** In order to meet this criterion, parents will be required to complete a Supplementary Information Form (SIF) (attached), signed by their Vicar or Church Leader, confirming their attendance at the church over the last two years. This requires the personal involvement of the family, including the child for whom the application is made, in the worship and life of a Church of England Church, or that of any member of the Churches Together in Britain and Ireland, or any other recognised Church which subscribes fully to the Trinitarian creed / doctrine. Priority will be given on the basis of the frequency of attendance at worship. The worshipper(s) will be the child and one or more parent/carer.

4. "Home address" refers to the child's permanent home at the date of admission. Where the child lives with parents with shared responsibility, it is the address where the child lives the majority of the school week.
5. "Nearest Church of England School" is measured by a straight line distance from the main entrance of the home to the main entrance of the nearest Church of England primary school, including those in other local authorities.
6. Proximity to school is used as a tie-breaker, those living closest being given priority.
7. Twins or triplets – where a family of twins or triplets request admission and only one of the siblings can be offered a place, the remaining siblings will also be offered places above the admission number.
8. Pupils will not be admitted above the published admission numbers for the school unless they meet the one or more of the "excepted children" criteria.