



## All Saints' PTA Risk Management Policy

<b>Potential Risk</b>	<b>Potential Impact</b>	<b>Steps to Mitigate Risk</b>
The charity lacks direction, strategy and forward planning	The charity drifts with no clear objectives, priorities or plans	Set out key fundraising aims and objectives at the start of each new period
The committee lacks relevant skills or commitment	The committee cannot operate effectively as strategic body	Review and agree skills required Outline role descriptions Implement an induction Review and agree recruitment processes
Ineffective organisational structure	Uncertainty as to roles and duties	Ensure a clear understanding of roles and duties Delegation and monitoring should be consistent with good practice Review structure and the need for constitutional change
Fund-raising	Unsatisfactory returns	Monitor the adequacy of financial returns achieved (benchmarking comparisons)
Volunteers	Lack of suitability, training or support	Review and agree role, competencies Review and agree vetting procedures Review and agree training and supervision procedures
Health, safety and environment	Injury to beneficiaries or public	Comply with law and regulation Put in place monitoring and reporting procedures
Relationship with funders	Deterioration in relationship may impact on funding and support available	Communicate with supporters and beneficiaries Ensure good quality reporting of the charity's activities and financial situation
<b>Last Updated</b>		October 2018